

## **The Donald Fowler Theater Arts Memorial Fund**

### **Fund Purpose**

The Donald Fowler Theater Arts Memorial Fund of The Dallas Foundation was created for the purpose of awarding seed grants to early-career artists living in the Dallas Metroplex to enable them to create new innovative works of theater, including plays and musicals. The purpose of these grants is to assist individual artists with the costs of creation at the earliest stages.

### **Basic Award Terms**

The Fund makes seed grants that encourage nascent playwrights and theatrical composers whose work-in-progress is not yet financially or otherwise supported by a theater or presenter. Further information regarding eligibility is provided on the following page. Your potential application should meet these criteria.

For the current cycle, one grant is expected to be awarded in the amount of \$5,000.

Grants are awarded only to residents of the Dallas/Fort Worth Metroplex. Metroplex residents whose projects encompass the work of (or collaborations with) artists in other locations are eligible.

Full-time students are ineligible.

Applicants may only submit one proposal per year. Requests for the same project should not be made by multiple applicants. Prior submitters who have not been awarded a grant may freely apply in the following cycle for the same project, but should take care to highlight progress and/or subsequent changes to the previously submitted work. Previous grant recipients are asked to take a one-year hiatus prior to reapplication. This allows grants to be available to a wide number of applicants.

Grant recipients are asked to sign a contract and release, including an undertaking to provide a progress report to the Fund at the one-year anniversary of the grant and notice of any subsequent theatrical production of the new work, as well as permission for the Fund to share their identity as a grant recipient along with a description of the prospective work.

Completed applications for this cycle will be accepted until March 31, 2024. Late applications will not be reviewed.

Applicants will be notified on an ongoing basis about any decision on their application by May 3, 2024.

We thank you for your interest.

**Eligible Artists are:**

- in the early stages of their creative development as playwrights and composers,
- actively creating new theatrical work or adaptation,
- creating works that are imaginative, compelling, bold and risk-taking, with a distinctive vision and authentic voice, demonstrating a potential to be engaging aesthetically and experientially.

**Ineligible Artists are:**

- full-time students,
- organizations and entities (however, a collective of individuals formed expressly for purposes of creating new work – but not an incorporated entity – may qualify assuming its collaborators meet the eligibility requirements set out above).

**Privacy Policy**

Unless otherwise specified herein, personal information obtained from applicants will not be disseminated without their permission. As a condition of funding, recipients of funding from must permit the Fund to publicize their names and a description of their project.

**Application and Grant Timeline**

- March 31, 2024 – Deadline to submit all application materials.
- April 2024 – A Selection Panel meets to review applications and select artist(s) to receive grant funds. The Panel’s discussions are not recorded and application feedback will not be subsequently provided.
- May 3, 2024 – Notifications regarding grant decisions are made by this date.
- May 2024 – After the completed Contract/Release Form, Artist Bio and Project Description Form are received from the selected artist(s), grant funds are distributed. Official announcement of selected artist(s).
- May 2025 – One year from the distribution of the funds, grant recipients are asked to provide a brief Final Report with information regarding the status of the new work.

### **Mailing/Delivery Instructions**

Please write your name on every object you mail or deliver. This should be the same name used on the application.

You may email the application as well as attachments under the size of 25MB to [donaldfowlerartsfund@gmail.com](mailto:donaldfowlerartsfund@gmail.com). Please use separate emails if necessary to remain under file size restrictions. If mailing, please send to:

Nicholas Even  
Attn: Donald Fowler Theater Arts Memorial Fund  
4127 Douglas Avenue  
Dallas, TX 75219

### **Questions?**

If you have a question about the guidelines or application, you may email [donaldfowlerartsfund@gmail.com](mailto:donaldfowlerartsfund@gmail.com). It is best to reach out with any questions well in advance of the application deadline.

**The Donald Fowler Theater Arts Memorial Fund**

**APPLICATION**

Please take note of the **required** components of the application: Project Working Title, Contact Information, Short Proposal, Other Intellectual Property, Use of Funds, Other Identified Funding Sources, Resume(s), Sample(s), Mailing Options, Closing Survey, Certification.

I. PROJECT WORKING TITLE (**REQUIRED**) (It is understood that the title may change.)

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II. CONTACT INFORMATION (**REQUIRED**) (Please notify us if email address or home address change during the course of this process.)

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III. PROPOSAL INFORMATION

A. Is this project a collaboration? YES \_\_\_\_ NO \_\_\_\_ If yes, please list collaborators and complete the fields below accordingly.

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B. Short Proposal (**REQUIRED**) Summary proposal of 250 words maximum. This summary is a critical component of your application. Inclusion of the following information is encouraged: overall goal(s) as an artist, specific activities for which you are seeking funding, time-frame in which the activities will take place, expected time-frame for completion of the work, and innovative aspects of this new work.

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F. Budget (OPTIONAL) You may specify planned expenses in an attached budget. If you have other funding sources for your project please indicate this in your budget. Is a Budget attached? YES \_\_\_ NO \_\_\_

G. Personal or Project Website (OPTIONAL) \_\_\_\_\_

H. Resume(s) (REQUIRED) Please attach the most recent copy of your resume as well as those of any collaborators. If you are including resumes for multiple people, please combine and/or upload these as a single document.

I. Press (OPTIONAL) You may upload a maximum of 2 press items concerning prior creations by applicant(s). Are press items attached? YES \_\_\_ NO \_\_\_

IV. SAMPLE(S) (REQUIRED) Applicants are required to submit a sample, comprised either of drafted material for the proposed new work or a previously created work by the same applicant(s). In lieu of written material, you may submit an audio or video file, less than ten minutes in length. Please describe the sample below:

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\_\_\_\_\_

You may submit your Sample as follows:

ATTACHMENTS: by emailing files concurrently with the written application. Files over 25MB should not be emailed. If this method is used, please identify the file:

\_\_\_\_\_  
\_\_\_\_\_

ONLINE/DROPBOX: by supplying a link to a sample hosted on external websites. If samples are made available online, please provide web addresses and passwords (if any):

\_\_\_\_\_  
\_\_\_\_\_

MAIL: by mail (*see* mailing instructions). If this method is used, please describe the file and format to be mailed:

\_\_\_\_\_  
\_\_\_\_\_

**V. MAILING OPTIONS (IF MAIL IS USED)**

Do you request return of any application materials? YES \_\_\_\_ NO \_\_\_\_

If YES, please provide a self-addressed stamped envelope (SASE) large enough to return your materials. Although the greatest care is taken in handling your application, we are not responsible for accidental loss or damage. We cannot return your application materials unless you provide a SASE with sufficient postage.

**VI. CLOSING SURVEY (REQUIRED)**

Please tell us how you heard about the Donald Fowler Theater Arts Memorial Fund.

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**VII. CERTIFICATION (REQUIRED)**

The undersigned certifies that he/she/they is/are a resident of the Dallas Metroplex and that the factual information provided in this application is accurate.

Dated: \_\_\_\_\_

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Name (Printed)

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Signature